

GS1 MALAYSIA MEMBER CAPACITY BUILDING INITIATIVE

JOINTLY ORGANISED BY



Organised by FMM INSTITUTE SABAH BRANCH (475427-w)
Centre For Professional Development



FINANCE & E-INVOICING SKILLS FOR NON-FINANCIAL INDIVIDUALS

DATE : DECEMBER 10 - 11, 2025 | WED - THU

TIME : 9.00AM - 5.00PM

VENUE : DEWAN USAHA MELAYU SABAH, INANAM

This training is to help non-financial professionals in Malaysian organisations gain practical finance knowledge and e-invoicing competency aligned with the Malaysian tax framework. Participants will learn essential finance principles, interpret basic financial data, and manage e-invoicing processes through MyInvois, without the need for deep accounting knowledge. The course focuses on actionable insights to improve compliance, enhance documentation accuracy, and support better financial decisions under the ongoing e-Invoicing implementation (2024-2025).

KEY BENEFITS OF GS1 MALAYSIA - FMM INSTITUTE:

- Understand key finance concepts relevant to business operations.
- Identify and interpret essential financial metrics for performance tracking.
- Read and apply information from basic financial statements.
- Plan simple budgets, forecasts, and cash flow effectively.
- Generate and manage compliant e-invoices using the MyInvois system.
- Link e-invoicing records to tax documents such as CP58 in line with Malaysian regulations.

COURSE OUTLINE:

MODULE 1 : Introduction to Finance in Business

MODULE 2 : Essential Finance Metrics for Operations

MODULE 3 : Understanding Financial Statements

MODULE 4 : Budgeting, Forecasting & Cash Flow Management

MODULE 5 : Overview of the Malaysian Tax System

MODULE 6 : Introduction to E-Invoicing in Malaysia

MODULE 7 : Key Documentation in E-Invoicing
(Invoices, Credit/Debit Notes, CP58)

MODULE 8 : Linking E-Invoicing to Broader Tax and Compliance Matters

TARGET GROUP:

Operations managers and supervisors, sales and marketing executives, HR and administrative staff, SME owners, and non-finance professionals seeking to improve financial literacy and e-invoicing compliance.



PROGRAMME SPEAKER:

MR. HAMDANI AMIN

FREE FOR GS1 MEMBERS!

**As per terms and conditions*

ACTUAL TRAINING FEE:

 **RM1,350/PAX**

**LIMITED SEATS AVAILABLE!
(FIRST COME FIRST SERVE BASIS)**



REGISTER HERE!

For more information, please contact: fmmSabah@fmm.org.my +608-8447580



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DEC 10 - 11, 2025 | VENUE: DEWAN USAHA MELAYU SABAH, INANAM

REGISTRATION FORM

FMM Institute

Mr Leonard | Ms Nelly | Ms Florisa

Email : fmmsabah@fmm.org.my

Tel: 08-844 7580

Dear Sir/Madam,

Please register the following participant (s) for the above programme:

(To be completed in BLOCK LETTERS)

1. Name Designation Email

Nationality NRIC Mobile No.

2. Name Designation Email

Nationality NRIC Mobile No.

3. Name Designation Email

Nationality NRIC Mobile No.

(If space is insufficient please a separate list)

Submitted by:

Name Designation Email

Tel Fax Mobile No.

Company Date

Address

GS1 Membership No.

FREE FOR GS1 members

**As per terms and conditions*